



4900 S. 9th Street - Kalamazoo, MI 49009-9552

Customer Service: Ph: (800) 253-9885 Fax: (800) 234-9150

Credit/Accounting Department: Ph: (800) 234-4909 Fax: (800) 305-3513

Website: www.edwardsgarment.com

ACCOUNT PROFILE / CREDIT APPLICATION

Form fields for account profile including Date, Sold To, Legal Name, Address, City, State, Zip, Ship To, Telephone, and Fax.

INTERNAL USE ONLY section with fields for CUST. #, D&B, SALES REP, CR RESP, CR LIMIT, DISCOUNT, SALES TAX, and COUNTY.

Table with columns for Name of Principal(s) and Name of Contact(s), listing authorized buyers and general managers.

Section for listing business partners: If Applicant, Affiliates or Principals have ever done Business with Edwards, List Name & Address.

Applicant Information: Corp./LLC + Date Inc., Partnership + # Years, Sole Proprietor + # of Years.

Type of Business by %: Manufacturer, Uniform Wholesale/Retail, Laundry, Embroidery/Screenprinting, Promotional Products.

Requested Credit Limit and Anticipated Annual Purchases.

Are You Sales Tax Exempt?: No, Yes, State: (If yes, completed exemption form must be on file)

Edwards Shipping Policy: Orders are normally shipped ground by carriers selected at the discretion of Edwards.

Applicant Shipping Instructions: Do you require compliance with a routing guide?: No, Yes (If yes, please attach the proper routing instructions.)

How do you wish to receive your invoices: (Please check One) E-Mail, Fax

How did you hear about us? Advertisement, Press Release, Trade Show, Established Customer, Web Site, Other

Trade Shows: ASI, ISS, NAUMD, World Expo, PPAI, OTHER



Account Profile/Credit Application (continued)

Bank Reference:

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_  
Checking Acct.#: \_\_\_\_\_ Savings Acct.#: \_\_\_\_\_  
Loan(s) Acct. #: \_\_\_\_\_

Trade References:

- 1. Supplier's Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Acct. #: \_\_\_\_\_
- 2. Supplier's Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Acct. #: \_\_\_\_\_
- 3. Supplier's Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Acct. #: \_\_\_\_\_
- 4. Supplier's Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Acct. #: \_\_\_\_\_

Terms and Conditions:

I have completed this application to obtain credit, and certify that all statements contained herein are true and correct. I am authorized by the credit applicant to execute this document on its behalf. Applicant agrees that credit inquiries may be made, and authorizes the release of such information to Edwards. Applicant agrees that any credit granted shall be paid promptly in accordance with Edwards (Net 30 Day) terms, pricing and policies (Edwards policies are included in our published price list). Applicant also agrees in the event any terms or pricing on a purchase order executed by Applicant are inconsistent with Edwards' terms, pricing and policies; Edwards terms, pricing and policies shall take precedence. Edwards must consent to any modifications in writing. Applicant must notify Edwards in writing of any change in legal structure and/or ownership. In the event other entities or individuals order merchandise using the Applicant's account without Edwards receiving proper written notification, it is agreed that both the Applicant and/or such other entities or individuals receiving the merchandise shall be obligated for all amounts due.

Applicant agrees that credit may be cancelled/revoked at any time without notice, and in the event of default, to pay collection charges, actual attorney fees, and court costs. Edwards may change credit limits or other credit terms at any time, in its sole discretion. Edwards also reserves the right to suspend performance on any purchase order until payment is received for any unpaid past due balance. Applicant agrees to examine merchandise immediately upon receipt, and to advise Edwards of any disputed transactions within 10 days of receipt. Failure to notify Edwards of any dispute with respect to defective goods shall constitute a waiver of all such disputes. Service charges up to 1½% per month, or the maximum amount allowed by law, to any balance not paid in accordance with Edwards' terms and conditions. These terms and conditions are governed by the laws of the State of Michigan, and if suit is necessary to recover payment, state and federal courts whose district include Kalamazoo County, Michigan, have jurisdiction and proper venue.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Wyoming Sales Tax  
Exemption Certificate**  
(see instructions)

Tax must be collected on all sales of tangible personal property or taxable services unless an Exemption Certificate or Direct Pay Permit is furnished. Read instructions on back of form before completing this Certificate.

Issued to (Seller): <b>Edwards Garment Company</b>	Date Issued:
Street Address <b>4900 S 9th Street</b>	City <b>Kalamazoo</b> State <b>MI</b> Zip Code <b>49009</b>

To Be Completed By Purchaser: I, the undersigned, hereby certify that I am making an exempt purchase as follows:

**Wyoming or Out of State Vendors sales/use tax license/registration number** \_\_\_\_\_ **Wyoming Non-licensed Rid** \_\_\_\_\_  
**My principal business or activity is** \_\_\_\_\_

I claim an exemption for the following reason(s) (place an X in applicable box or boxes):

**Purchase For Resale:**

1. Purchases made for resale or taxable services for resale. (Licensed vendors only.)

**Purchase By Commercial Agricultural Producer:**

2. Purchase of farm implements.  
 3. Purchase of livestock kept for agricultural use or for resale or for profit, which includes, but is not limited to: horses, cattle, mules, asses, sheep, swine, llamas, bison, ostrich, emu, poultry, fish, and bees.  
 4. Purchase of power or fuel used directly in agriculture. Must be metered, stored, or separately accounted for to distinguish it from non-exempt power or fuel.  
 5. Purchase of feeds used in commercial feeding of livestock for marketing purposes. Also includes seeds, roots, bulbs, small plants, and fertilizer planted or applied to land, the products of which are to be sold or applied to land in a state or Federal crop set aside program.

**Purchase of Rolling Stock:**

6. Purchase of rolling stock including locomotives purchased by interstate railroads, aircraft purchased by interstate air carriers which are holders of valid United States Civil Aeronautics Board permits or authorities, and trucks, truck tractors, trailers, semitrailers, and passenger buses in excess of ten thousand (10,000) pounds gross vehicle weight which are purchased by common or contract carriers or which are operating in interstate commerce under exemption clauses in federal law if they are to be used in interstate commerce.

**Purchase Made By Persons Engaged In Manufacturing, Processing, Or Compounding:**

7. Purchases of tangible personal property for manufacturing, processing or compounding if that property becomes an ingredient or component of the final manufactured product and purchases of containers, labels, or shipping cases used for the tangible personal property so manufactured, processed, or compounded.  
 8. Purchase of power or fuel by a person engaged in the business of manufacturing or processing when the same is consumed directly in manufacturing or processing. Must be metered, stored, or separately accounted for to distinguish it from non-exempt power or fuel.  
 9. Purchase of power or fuel by a person engaged in the transportation business when the power or fuel is used in generating motive power for actual transportation purposes.  
 10. Purchases of fuel for use as boiler fuel in the production of electricity.

**Purchase Made By Exempt Organizations:**

11. \*Purchase made by religious or charitable organizations.  
 12. Purchase made by the United States Government.  
 13. Purchase made by the State of Wyoming or its political subdivisions.  
 14. Purchase made by Wyoming Joint Apprenticeship Training Programs.  
 15. Purchase made by Wyoming Joint Powers Boards.  
 16. \*Purchase made by non-profit organizations providing meals or services to senior citizens.  
 17. Purchase made by an Irrigation District created under W.S. 41-7-201 through W.S. 41-7-210.  
 18. Purchase made by a Weed and Pest District.

**Purchase Made By Special Groups:**

19. Purchase made on the reservation by enrolled tribal members residing on the Wind River Indian Reservation.  
 20. Purchases of noncapitalized equipment and disposable supplies used in the direct medical or dental care of a patient.  
 21. Other: Specify: \_\_\_\_\_

**Note: \* All exemptions marked with an asterisk require prior approval from the Department of Revenue before taking this exemption. Evidence of prior approval is a Department of Revenue letter of authority. I understand that by signing this certificate I may make "tax free" purchases of tangible personal property or purchase taxable services which are for exempt purposes. I will pay sales or use tax on all tangible personal property used or consumed in a taxable manner. In addition, I understand that I will be liable for the tax due, plus substantial penalty and interest for any erroneous or false use of this certificate.**

Name of Purchaser	Street Address
Signature of Owner, Partner, Officer of Corporation, etc.	City
Title	State _____ Zip _____